



# MINUTES

## City of Flagstaff Sustainability Commission

Thursday, October 26, 2017

4:30 – 6:00 pm

**COUNCIL CHAMBERS, CITY HALL**

211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### COMMISSION MEMBERS:

Brian Petersen, Chair

Eli Chamberlain

Dara Marks Marino

David McCain

Elisha Dorfsmith

Amanda Ulmer

#### STAFF LIAISON:

Jenny Niemann acting for Nicole Antonopoulos Woodman

#### 1. **Call to Order**

Chair Petersen called the meeting to order at 4:31pm.

#### 2. **Roll Call**

Commissioners Chamberlain, Dorfsmith, Marks-Marino, McCain, and Petersen were present for roll call. Commissioner Ulmer was absent.

#### 3. **Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

**4. Approval of Minutes**

**A. July 2017**

Commissioner Dorfsmith motioned to approve the July 6th 2017 minutes. Commissioner Marks-Marino seconded the motion. All voted in favor.

**B. September 2017**

Vice-Chair McCain motioned to approve the September 28th 2017 minutes. Commissioner Dorfsmith seconded the motion. All voted in favor.

**5. Business**

**A. Sustainability Neighborhood Grants (20 Minutes) – All**

Requested Action: Discussion and vote

Over the Rainbow Butterfly Garden representatives, Monica and Chrissy, presented their grant application's budget to the Commission. Ms. Monica and Ms. Chrissy explained how the funds will be used if the application were approved. A section of the budget would pay for additional space to store chairs and tables for the Tiny Sprouts Workshop and would pay for travel expenses from The Garden Thrift and Hope Cottage. Commissioner Marks-Marino motioned to approve Over the Rainbow Butterfly Garden's sustainability neighborhood grant application. Commissioner Dorfsmith seconded the motion. The Commission briefly discussed Facebook advertising in the listed budget. After the discussion, all Commissioners voted to approve the \$2,000 grant application for Over the Rainbow Butterfly Garden's Tiny Sprouts Workshop.

Kwon Dixon presented her idea of transforming front lawns into gardens. Ms. Dixon stated that this project would build a stronger community. The community members would tend to the front yard gardens and could donate the food to local food banks. Ms. Dixon stated that she is currently an individual, but hopes to work with Market of Dreams on 4th Street. The Commission requested for Ms. Dixon to adjust her application by removing labor costs. Since Ms. Dixon's proposal had a rainwater component, the Commission discussed if they could fund part of the proposal with monies from the Water Conservation Fund. Ms. Dixon will revise her proposal for the next Commission meeting.

**B. Legal Update (10 Minutes) – Christina Parry**

Requested Action: Informational

Christina Parry, Senior Assistant City Attorney, briefed the Commission on their purpose, powers, and duties as Commissioners. Ms. Parry reminded the Commission that they may bring recommendations to City Council through the Staff Liaison. Ms. Parry also shared that Commissioners may make statements on their own behalf at City Council meetings if they are not representing the Commission. Lastly, Ms. Parry stated that it is not in the Commission's duties to make recommendations for election issues.

**C. Climate Action Planning Update Brainstorming and (15 Minutes) – Jenny Niemann**

Requested Action: Informational

Ms. Niemann, Climate and Energy Specialist, stated that City Council approved Cascadia Consulting Group to assist with the Climate Action and Adaptation Plan. Cascadia created a timeline for the CAAP process. Public engagement planning is the first topic on the timeline. Ms. Niemann stated that they hope to start on the public outreach beginning in November. They will have three events in the first six months of 2018 to solicit community input. The timeline also states that the Climate Action and Adaptation Plan will be finalized in October 2018. Ms. Niemann also asked the Commission a few questions regarding the stakeholders and crucial community groups for the Climate Action and Adaptation Plan.

**D. Climate Action Challenge (10 Minutes) – Larrea Cottingham**

Requested Action: Informational

Larrea Cottingham, Climate Education VISTA, shared her work regarding youth initiatives around climate action and engagement with the Commission. Ms. Cottingham hopes to work with middle and high school students to improve climate change literacy and increase awareness around the environmental, economic, and social impacts of climate change. Ms. Cottingham is currently developing a Flagstaff Student Climate Action Challenge. This Challenge will encourage students to create a Climate Action Plan for their schools. At the end of the Challenge, students would be invited to attend the Flagstaff Youth Climate Summit to share projects, engage in activities, and participate in a panel discussion with professionals.

**E. Rethink Waste Update (5 Minutes) – Dylan Lenzen**

Requested Action: Informational

Dylan Lenzen, Waste Coordinator, stated the Rethink Waste Plan was approved by City Council. Since approval, Mr. Lenzen is researching projects such as increasing access to recycling in multi-family complexes, adding recycling bin in public areas, and a "pay-as-you-throw" program.

**F. Strategic Focus Areas/ Revisions to the Sustainability Commission Ordinance (15 minutes) – All**

Requested Action: Discussion

Tabled for next meeting.

**G. Community Reads (5 minutes) – Brian Petersen**

Requested Action: Discussion

Chair Petersen is interested in a community read book club for April 2018. Chair Petersen selected the book *Cool Cities: Urban Sovereignty and the Fix for Global Warming*. The Library and Sustainability Section will purchase a few books for the public to borrow. Bright Side Books will also have the book on display and available for purchase. Along with the Climate Action Plan, Chair Petersen hopes this program will educate the community on climate action.

**H. November December meeting schedule (5 Minutes) – Jenny Niemann**

Requested Action: Discussion and vote

After a brief discussion, Vice-Chair McCain motioned to have a joint meeting on Thursday, December 7th from 4pm-6pm. Commissioner Dorfsmith seconded the motion. All voted in favor.

**6. To and From (5 Minutes) – All**

Vice-Chair McCain asked Ms. Niemann about the re-application for his seat on the Commission. Vice-Chair McCain also shared that Commissioners must keep their notes for three years. Chair Petersen asked for a presentation on local economies. Chair Petersen also asked the Commission to think of future presentations that they would like to see.

**7. Future Agenda Items (5 Minutes) – All**

**A. Strategic Focus Areas/ Revisions to the Sustainability Commission Ordinance**

**B. Local Economies**

**C. Northern Arizona University and City collaboration**

**D. Coconino County Sustainable Building Program update**

**E. Regional Plan**

**F. Master Recycler Program**

**8. Adjournment**

Chair Petersen adjourned the meeting at 6:00pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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