



Flagstaff Minimum Wage Business Tools and Resources

TECHNICAL ASSISTANCE

City of Flagstaff – The City of Flagstaff Economic Development Department is committed to enhancing the local economy by supporting entrepreneurs, start-ups, and existing businesses; increasing connectivity and deal flow with investors, brokers and developers; and implementing voter approved economic development programming throughout the community. Services include site selection, business retention & expansion programs, demographics, market analysis, workforce training, business advocacy, retail analysis, incentives and grants, and planning and design review. Contact them at <http://www.chooseflagstaff.com>, or at (928) 213-2966.

Economic Collaborative of Northern Arizona (ECoNA) - ECoNA is an economic collaborative organization supported by a multitude of agencies in Northern Arizona. The agency coordinates the regional efforts of private, public, and nonprofit organizations that are working to improve economic vitality in northern Arizona. Services include business attraction, workforce development, and business retention and expansion. Reach ECoNA at <http://econa-az.com>, or at (928) 707-7939.

Northern Arizona Center for Entrepreneurship and Technology (NACET) – NACET is a community designed for entrepreneurs and, through its business incubator and new accelerator in Flagstaff, provides the tools, resources and connections to startup founders to build success. NACET forms strategic partnerships with a network of experts that benefit startups. These professionals give their time and experience through coaching, mentoring and introductions to influencers. NACET’s state-of-the-art facilities, virtual and live programs, funding access and community events give startups what they need to plan, build, launch and grow. Contact NACET at <http://nacet.org> or at (928) 213-9234.

Coconino Small Business Development Center – Business support and consulting services provided by experienced small business experts. Statewide network collaborates to provide expertise in finance, marketing, government procurement, operations and human resources. <http://www.coconinosbdc.com>.

Coconino County Basic Business Empowerment - Basic Business Empowerment (BBE) is a business development plan training program for Coconino County residents. to help those with a business idea to spur community economic vitality. Launched in 2007 to help those with a

business idea to spur community economic vitality, the program now offers business feasibility plan development training utilizing the Centro Business Planning App and Workbook to help you quickly translate your business idea into a viable business plan. The CCCS-BBE program partners with the Small Business Development Center (SBDC) for training facilitation and an enhanced learning opportunity for its training participants. Contact BBE at (928) 679-7430, or <http://coconino.az.gov/FormCenter/Contact-Us-Form-2/Community-Services-BBE-Contact-Us-102>.

Northern Arizona Service Core of Retired Executives (SCORE) - SCORE is a nonprofit association dedicated to educating entrepreneurs and helping small businesses start, grow, and succeed nationwide. SCORE is a resource partner with the U.S. Small Business Administration (SBA), and has been mentoring small business owners for more than forty years. The Northern Arizona Chapter has more than 40 experienced business professionals who volunteer their time providing guidance to those desiring to start up a new small business or to assist existing small businesses in improving their profitability. Score can be found at (<https://northernarizona.score.org> or at (928) 778-7438.

Northern Arizona University (NAU) Center for Business Outreach - Offers business training, education, consulting, and information resources through The W. A. Franke College of Business at NAU. <http://franke.nau.edu/business-outreach>

Arizona Commerce Authority (ACA) - The Arizona Commerce Authority is the state's leading economic development organization with a streamlined mission to grow and strengthen Arizona's economy. The ACA uses a three-pronged approach to advance the overall economy: recruit, grow, create – recruit out-of-state companies to expand their operations in Arizona; work with existing companies to grow their business in Arizona and beyond; and partner with entrepreneurs and companies large and small to create new jobs and businesses in targeted industries. <http://www.azcommerce.com/programs/small-business-services> or 602-845-1200.

Arizona Small Business Association - The goal of the Arizona Small Business Association (ASBA) is to empower our business community to achieve their dreams. To accomplish this, we focus on four key fundamentals of business: effective small business education, dynamic professional connections, essential support resources, and public policy. <http://www.asba.com>. 602-306-4000.

U.S. Small Business Administration (SBA) - The U.S. Small Business Administration has delivered millions of loans, loan guarantees, contracts, counseling sessions and other forms of assistance to small businesses. Contact the SBA Answer Desk at 800-827-5722, or <https://www.sba.gov>.

WORKFORCE DEVELOPMENT

Coconino County Career Center - Individuals seeking to manage their career need access to information and quality services, while Coconino County businesses need skilled workers. It is the purpose of the Coconino Career Center to help facilitate meeting both of those needs, through such programs as their Employer Services Team. The Career Center Employer Services Team is a workforce development service providing comprehensive services to meet the needs of Coconino County employers. An Employer Services consultant can assist you in customizing our services to help you attain your workforce goals including staffing assistance, and referral to other workforce training tools and resources. Contact the Career Center at <http://www.coconino.az.gov/124/Career-Center> or at 928-679-7400.

Arizona@Work™ Coconino County - Arizona@Work™ Coconino County, located in The Job Connection at Goodwill near the Flagstaff Mall, is part of a statewide workforce development network that connects employers like you with a qualified workforce. Through customized recruitment services we can help you with job postings and access to the state's largest workforce database, candidate matching and pre-screening, skills assessment, hiring events, and special recruitment services. Through employee development programs we can provide your existing workforce with customized training and skills upgrades, job-specific skills training, on-the-job training, apprenticeships, and more. Through business support resources we can provide your business labor market information and insights, assist you to obtain tax credits and incentives that you are eligible for, and provide rapid response services in the event of a reduction in force. <https://www.arizonaatwork.com/coconino>

Northern Arizona Human Resources Association (NAHRA) - NAHRA is proud to be a local affiliate chapter of the national Society for Human Resource Management (SHRM), the world's largest professional membership organization in HR Management. NAHRA is the #1 resource to help you get an upper hand on the challenge of personnel management. <http://noazhra.shrm.org> or nahrainfo@gmail.com.

FINANCIAL RESOURCES

Northern Arizona Business Capital Fund - The Northern Arizona Business Capital Fund was formed to provide operating capital for growing entrepreneurial businesses across Northern Arizona. The fund is a collaboration of multiple economic agencies who promote business growth and job creation. The mission of the Northern Arizona Business Capital Fund is to provide an additional opportunity for capital for companies who may not qualify for traditional financing. The fund specifically looks to provide capital for equipment and inventory operations. <http://nazfunds.org>.

Business Financing.org - A non-promotional website built to help guide business owners with simple and straight-to-the-point facts about financing. In the world of finance there are many different options available to businesses of all sizes and types.

<http://www.businessfinancing.org> or (800) 245-4873.

Arizona Commerce Authority – The State of Arizona has lowered taxes, streamlined regulations, and established a suite of incentives to support corporate growth and expansion. The Arizona Competitiveness Package, groundbreaking legislation adopted in 2011, makes it easier for existing Arizona companies to prosper and establishes Arizona as one of the most desirable places for expanding companies to do business. Give your company a competitive edge by utilizing Arizona’s incentives. <http://www.azcommerce.com/locate/incentives> or [602-845-1200](tel:602-845-1200).

U.S. Small Business Administration (SBA) - The U.S. Small Business Administration has delivered millions of loans, loan guarantees, contracts, counseling sessions and other forms of assistance to small businesses. Contact the SBA Answer Desk at 800-827-5722, or <https://www.sba.gov>.

Debt.org Small Business Resources - debt.org strives to give small businesses a wealth of information on a broad range of topics related to their financial well-being. We offer information how to handle tax delays, how to make pay roll and how to separate business and personal finances. <https://www.debt.org/small-business> or (888) 505-2105.

Arizona Department of Revenue - Arizona business license links, business tax description codes, and Arizona Department of Revenue links. <https://www.azdor.gov>.

Internal Revenue Service, Small Business and Self Employed Tax Center - Your one stop assistance center for your business or as a self-employed entrepreneur. This includes Small Business and Self-Employed “Filing Season Central”; Business-related News; A-Z Index for Business; Online Learning and Educational Products; Applying for an Employer ID Number (EIN); Online Learning and Educational Products; Small Business Forms and Publications; Starting, Operating, or Closing a Business; Highlights of Tax Law Changes; Tax Tips, and more. Learn the basics on self-employment, filing requirements, and reporting responsibilities for independent contractors. <https://www.irs.gov/businesses/small-businesses-self-employed>.

LEGAL RESOURCES

Coconino County Bar Association – services include “Find a Lawyer” and other legal resources. <http://coconinobar.com> or <mailto:ccbsecretary@gmail.com>.

FindLaw® FindLaw's Lawyer Directory is the largest online directory of attorneys. Browse more than one million listings, covering everything from criminal defense to personal injury to estate planning. Detailed law firm profiles have information like the firm's area of law, office location,

office hours, and payment options. Attorney profiles include the biography, education and training, and client recommendations of an attorney to help you decide who to hire.

<http://lawyers.findlaw.com/lawyer/statepractice/arizona/flagstaff>.

Volunteer Lawyer Program DNA-Peoples Legal Services - 520-774-0653

AZLawHelp.org. - AZLawHelp.org is a collaborative project of Arizona Foundation for Legal Services & Education, Community Legal Services, DNA People's Legal Services, Southern Arizona Legal Aid, Inc., The William E. Morris Institute for Justice, and The State Bar of Arizona, with support from Legal Services Corporation. <http://www.azlawhelp.org/>.

Nolo.com - Publisher of self-help legal books and software, providing a significant amount of free information, a legal dictionary, and research guide. <http://www.nolo.com>.

CHAMBERS OF COMMERCE, INDUSTRY & COMMUNITY ASSOCIATIONS

Greater Flagstaff Chamber of Commerce – The Greater Flagstaff Chamber is an independent, non-profit organization supported by its members through donations, membership dues, and fundraising events to promote business & advocate on their behalf. The Chamber advances a strong business climate and vibrant economy by being an advocate for business and a catalyst for community and economic development in the greater Flagstaff region. The Chamber may be contacted at <https://www.flagstaffchamber.com> or (928) 774-4505.

Arizona Chamber of Commerce and Industry – The Arizona Chamber is committed to ensuring economic growth and prosperity for all Arizonans. We advocate for free-market policies and work to advance Arizona as a leading player in the global economy. We aim to serve as the collective voice for Arizona business at the state legislature -- representing the interests of commerce and industry in an effort to further grow our state economy. - See more at: <http://www.azchamber.com> or contact them at (602) 248-9172.

Local First Arizona - Local First Arizona is a nonprofit organization that celebrates independent, locally owned businesses. We support, promote and advocate for a strong local business community and raise public awareness of the economic and cultural benefits provided by strong local economies. Local businesses contribute to a sustainable economy for Arizona and build vibrant communities we're all proud to call home. <http://www.localfirstaz.com>. Contact Northern Arizona Director Ruth Ellen Elinski at ruthellen@localfirstaz.com or (602) 956-0909 ext. 4.

Flagstaff Downtown Business Alliance - The Flagstaff Downtown Business Alliance (FDBA) is dedicated to the preservation and promotion of the historic downtown as the heart of our community. We strive to encourage sustainable economic growth while respecting the spirit of our historic past. We represent our members through public and political advocacy with the

goal of remaining the number one tourist destination in the City, and a place where locals gather in a clean, safe, and entertaining environment. <mailto:terry@flagdba.com>.

Friends of Flagstaff's Future (F3) - The mission of Friends of Flagstaff's Future (F3) is to promote an environmentally sustainable, socially just, and economically prosperous Flagstaff through community education, citizen engagement, and advocacy. Email them at info@friendsofflagstaff.org or call 928-556-8663.

Market of Dreams - The Market of Dreams/Mercado de los Sueños is a grassroots, cooperative effort enhancing economic and cultural ventures for Flagstaff and the surrounding areas. We provide Micro-Business Mentoring and Pre-Incubation Services to support a diversity of businesses at different stages and with different needs, including co-working space, shared retail space, business workshops and classes, and access to a wide range of small-business assistance resources. <http://www.marketofdreams.com>.

ADDITIONAL INFORMATION

For additional information on the Flagstaff minimum wage ordinance and resources, call the City's Office of Labor Standards at (928)213-2070 or email laborstandards@flagstaffaz.gov.