

CITY COUNCIL REPORT

DATE: March 6, 2018

TO: City Council

FROM: Charity Lee, Real Estate Manager
Stacey Brechler-Knaggs, Grants and Contracts Manager

CC: Barbara Goodrich, Interim City Manager
Shane Dille, Deputy City Manager
Rick Tadder, Management Services Director

SUBJECT: Leased/Licensed City Owned Property

Background:

We received a Councilmember's request for information regarding the City's current lease and license agreements for properties owned by the City and felt it best to disseminate this information to the entire Council through a City Council Report (CCR).

A new Contracts Specialist was hired to help with monitoring contracts and recently created the attached list of current lease and license agreements for city owned property. This list does not yet include open space licenses and aircraft storage permits. The list also does not include Flagstaff Housing Authority leases.

Discussion:

Please see the attached report.

Recommendation / Conclusion:

This City Council Report is for information only.



CITY OF FLAGSTAFF - LEASED/LICENSED CITY OWNED PROPERTY

3/7/2018

Parties	Type	Parcel Number	Location	Next Expiration Date	FY Financial Obligation Level	Payment Frequency	Status	Comments
Air Café	License	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	2/19/2023	\$ 369.42	Monthly	Active	
Alfredo Ulibarri & Jamie Renterria	Lease	109-11-165	1700 E Colanthe Ave	6/13/2111	\$ 30.00	Monthly	Active	
American Airlines (US Airways)	Lease	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	8/23/2018	\$ 2,871.33	Monthly	Active	Counter Space
American Airlines (US Airways)	License	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	N/A	\$ 500.00	Monthly	Pending Execution	Office Space
American Tower (Verizon/Alltel)	Lease	112-01-001D	3200 W Route 66	5/20/2018	\$ 1,212.53	Monthly	Active	
Amtrak	Lease	100-44-003C	1 East Route 66 - Visitor's Center	9/30/2019	\$ 13,040.58	Annually	Active	
APS	License	100-44-005A	116 W Phoenix Avenue	Indefinite	\$ 1.00	Prepayment	Active	
Arizona Department of Veterans' Services	License	109-02-001R	Approximately ten acres of real property, East Gemini Drive	Indefinite	\$ -	N/A	Active	City quitclaimed to ADVS, but licenses back until construction
Basis School	Sublicense	109-02-001R	Approximately ten acres of real property, East Gemini Drive	6/1/2018	\$ 500.00	Monthly	Active	Sublease of licensed ADVS property
Aztec Acres Corporation	Lease	109-02-001P	3100 N West Street	7/13/2059	\$ -	N/A	Pending Closeout	
Beaver Street Brewery (Lumberyard)	Lease	100-44-004E	5 S. San Francisco St.-J.D. Halstead Lumber Company	3/5/2059	\$ 1,723.03	Monthly	Active	
Benjamin Jefferies	Lease	104-17-100	1472 E. Russ Way	6/30/2115	\$ 30.00	Monthly	Active	
Boys & Girls Club of Flagstaff	Lease	104-09-061	301 S. Paseo Del Flag- Cogdill Recreation Center	6/30/2022	\$ 12.00	Annually	Active	
Car Rental Concession-Avis/Budget	Lease	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	5/31/2022	\$ 1,099.31	Monthly	Active	
Car Rental Concession-Enterprise	Lease	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	5/31/2022	\$ 844.94	Monthly	Active	
Car Rental Concession-Hertz	Lease	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	5/31/2022	\$ 1,094.79	Monthly	Active	
Car Rental Concession-National/Alamo	Lease	116-61-004	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	5/31/2022	\$ 1,149.12	Monthly	Active	
CBAR 19 (FBI Building)	Lease	116-61-010	Flagstaff Pulliam Airport- Portion of Tract 7B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	4/15/2045	\$ 186,432.44	Prepayment	Active	
CBAR 19 (FBI Road)	Lease	116-61-010	Flagstaff Pulliam Airport- Tract 7B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	1/9/2045	\$ -	N/A	Active	
Christopher Dieffenbacher	Lease	109-09-07BC	2209 E Felice Ave	6/12/2112	\$ 30.00	Monthly	Active	
Coconino Federal Credit Union	License	Multiple	211 W Aspen Ave- City Hall, 6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	N/A	\$ 52.00	Monthly	Pending Amendment	ATMs
Coconino Humane Association	Deed	106-08-001D	3501 E Butler Ave	N/A	\$ -	N/A	Active	
DPS	Lease	116-61-004	6090 S Liberator Lane	Indefinite	\$ 1,724.35	Monthly	Active	
Federal Aviation Administration (FAA)	MOU	Multiple	6200 S. Pulliam Dr.- Flagstaff Pulliam Airport	9/30/2025	\$ -	N/A	Active	All FAA leases were superseded with MOU.
FedEx (Flag AirPark LLC)	Lease	116-61-012	Flagstaff Pulliam Airport- Tract 8 of the Pulliam Airport Airpark Unit 1, Amended Subdivision	11/20/2038	\$ 88,121.29	Annually	Active	
Flagstaff Auto Park Owners Association	Lease	113-26-008B	3880 E. Route 66	6/22/2021	\$ 576.41	Annually	Active	
Flagstaff Unified School District	Lease	101-07-016	Southeast corner of N Kendrick St and W Hunt Ave	XX/XX/XXXX	TBD	TBD	Pending Execution	To be completed Fiscal Year 2018
Flagstaff Unified School District	Lease	101-06-017	Northeast corner of N Kendrick St and W Hunt Ave	XX/XX/XXXX	TBD	TBD	Pending Execution	To be completed Fiscal Year 2018
Grand Canyon National Park (GRCA)	License	100-44-003C	1 East Route 66- Flagstaff Visitor's Center	12/9/2019	\$ -	N/A	Active	Automated Fee Machine
Habitat for Humanity (2009)	Lease	109-09-078B	2201 E Felice Ave	6/22/2108	\$ 30.00	Monthly	Active	
Habitat for Humanity (2011)	Lease	104-01-012	302 S O'Leary St	9/19/2110	\$ 30.00	Monthly	Active	
Habitat for Humanity (2014)	Lease	TBD	Portion of Lot 7 and Lot 8 Block 27 and an abandoned portion of Butler Avenue lying between Blocks 16 and Block 27 as shown on the map of the Revised Plat of Brannen Addition recorded in Book 1, Page 42 of Plats	4/1/2113	\$ 30.00	Monthly	Active	
Happy Hour Group	License	100-43-003B	216 W. Phoenix Avenue- Phoenix Avenue Facility	12/26/2018	\$ 87.50	Monthly	Active	
Joy Cone Co	Lease	116-61-007A	2843 W Shamrell Boulevard	12/30/2023	\$ 1.00	Annually	Active	
Manterola	Lease	Multiple	Red Gap Ranch	11/1/2020	\$ 5,150.50	Annually	Active	
David Meier	Lease	100-44-004D	2 S. Beaver St.	N/A	\$ 2,787.55	Monthly	Active	
NACET (Accelerator)	Lease	110-08-001G	2400 North Gemini Drive- Innovation Mesa Business Accelerator Facility	6/30/2018	\$ 23,184.00	Monthly	Active	

NACET (Incubator)	Lease	110-08-001G	2225 North Gemini Drive- Business Incubator Facility	6/30/2018	\$ 3,528.12	Monthly	Active	
NAIPTA	Lease	100-43-003B	216 W. Phoenix Avenue	12/11/2021	\$ 1.00	Annually	Active	
Northern Arizona Healthcare (Guardian Air)	Lease	116-61-003A	6639 W. Piper Lane- Former FAA Facility	7/24/2024	\$ 2,667.82	Monthly	Active	
Peabody Western Coal Company	Lease	116-61-005A	2836 W Shamrell Blvd	12/14/2025	\$ 23,836.14	Annually	Active	
Pulliam I, LLC.	Lease	116-61-013	Flagstaff Pulliam Airport- Tract 5B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	4/30/2085	\$ 1,237.50	Monthly	Active	
Pulliam II, LLC.	Lease	116-61-013	Flagstaff Pulliam Airport- Tract 5B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	10/31/2050	\$ 1,008.00	Monthly	Active	
Pulliam III, LLC.	Lease	116-61-013	Flagstaff Pulliam Airport- Tract 5B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	7/31/2045	\$ 1,008.00	Monthly	Active	
Pulliam IV, LLC.	Lease	116-61-013	Flagstaff Pulliam Airport- Tract 5B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	7/31/2045	\$ 882.00	Monthly	Active	
Pulliam V, LLC	Lease	116-61-013	Flagstaff Pulliam Airport- Tract 5B of the Pulliam Airport Airpark Unit 1, Amended Subdivision	4/30/2085	No current obligation	Monthly	Active	
Sandlins	Lease	100-11-011A	311 W Cherry- Hunter House	11/30/2018	\$ 1,575.00	Monthly	Active	
Southside Community Association	Lease	104-01-046C	203 East Brannen Avenue- Murdoch	7/31/2018	\$ 599.32	Monthly	Active	
Theatrikos Inc.	Lease	101-18-009	11 West Cherry Avenue	10/30/2021	\$ 1,140.11	Monthly	Active	
Thomas William Moffitt IV	Lease	101-27-002D	4 South San Francisco	5/19/2968	\$ 18,513.88	Annually	Active	
USGS #3	Lease	110-08-001G	2255 North Gemini Dr.- Building #3	12/31/2019	\$ 28,023.82	Monthly	Active	
USGS #4 & #5	Lease	110-08-001G	2255 North Gemini Dr.- Building #4 & #5	12/31/2019	\$ 29,747.23	Monthly	Active	
USGS #6	Lease	110-08-001G	2255 North Gemini Dr.- Building #6	8/1/2037	\$ 24,474.31	Monthly	Active	
Wiseman Aviation, Inc.	Lease	116-61-003A	2650 W Shamrell Blvd	7/15/2022	\$ 2,456.83	Monthly	Active	