



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

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Action Summary

FMPO Executive Board Meeting

10:45 a.m. to 12:15 p.m.

Thursday, May 24, 2018

Flagstaff City Council Chambers

211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Chair Meilbeck called the meeting to order at 10:45 am.

EXECUTIVE BOARD MEMBERS

Jeff Meilbeck, Chair, NAIPTA CEO & General Manager **Present**

Jesse Thompson, Vice-Chair, Arizona State Transportation Board Member **Present**

Coral Evans, Mayor, Flagstaff City Council **Absent**

Matt Ryan, Coconino County Board of Supervisors **Present**

Celia Barotz, Flagstaff City Council **Present**

Jim McCarthy, Flagstaff City Council **Present**

Art Babbott, Coconino County Board of Supervisors **Absent**

FMPO STAFF

David Wessel, FMPO Manager **Present**

Martin Ince, Multimodal Planner **Absent**

Dusty Rhoton, Administrative Specialist **Present**

Heather Hilson, Administrative Specialist **Present**

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

Public comment was moved until after discussion of ADOT Dark Skies Lighting (agenda item II-H) since all public comments were related to this item of the agenda.

A. ITEMS FROM THE BOARD

Member McCarthy will be absent from the next Executive Board member meeting.

B. APPROVAL OF MINUTES
Minutes of April 26, 2018

Motion: Member Barotz moved to approve the minutes without edits, and Member Ryan seconded the motion. Motion carried unanimously.

II. GENERAL BUSINESS

Chair Meilbeck rearranged the order of the agenda to discuss item II-H- ADOT Dark Skies Lighting- first.

A. Strategic Work Plan Amendment

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Information only

Staff will disseminate the work plan amendments directed from last month. Councilmember McCarthy's assistance is appreciated.

A final strategic workplan has been completed with the help of Member McCarthy.

B. FMPO Formation Intergovernmental Agreement

FMPO Staff: David Wessel, Manager

Recommended Action: Discussion and Possible Action

Staff recommends sending a clarifying request to the City and County that the amended and restated IGA is not recognizing, but creating, a legal entity and addresses disposition of liabilities and property in the case of dissolution.

Member Barotz recommended tabling the Intergovernmental Agreement. Chair Meilbeck recommended that the Agreement be entrusted to the care of the City and the County without further direct involvement by the FMPO. The Intergovernmental Agreement will be considered for approval by the City and the County on June 4th.

C. Election of Officers & Operating Procedures Amendments

FMPO Staff: David Wessel, FMPO Manager

Recommended Action: Discussion and Possible Action

Staff recommends that the Board discuss and elect a Chairperson and Vice Chairperson effective June 1, 2018. Operating Procedures are for discussion only.

Mr. Wessel reviewed the need for a new Chair and Vice-Chair because of the new Intergovernmental Agreement and the removal of NAPITA from the board.

Motion: Member Ryan moved to nominate Member Barotz as Chair and Member Babbott as Vice-Chair of the FMPO, and Member Thompson seconded. Motion carried unanimously with the Chair abstaining from the vote.

D. FY2019 Unified Planning Work Program Adoption

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

Staff recommends adoption of the Fiscal Year 2019 Work Program. No comments have been received to date.

Mr. Wessel stated that the Work Program did not receive any public comments during the public review period, and a map and contingent funding for the Butler Corridor task were added to the Program.

Motion: Member Ryan moved that the FY2019 Unified Planning Work Program be adopted, and Member McCarthy seconded. The motion carried unanimously and the Chair abstained from the vote.

E. Regional Strategic Transportation Safety Plan

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

Staff recommends adoption of the Regional Strategic Transportation Safety Plan.

Mr. Wessel reviewed the Regional Strategic Transportation Safety Plan and the requirement to have a Safety Plan in place to receive Federal Highway Improvement Grant funding.

Motion: Member Ryan moved to approve the Regional Strategic Transportation Safety Plan, and Member McCarthy seconded. The motion carried unanimously and the Chair abstained from the vote.

F. City Transportation Tax Update

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

Staff recommends the Board choose to deliver a letter of finding to the City Council regarding the Regional Transportation Plan and the prospective transportation taxes.

Mr. Wessel recommended that the Board submit a letter of finding to the Mayor and Council stating that the recommendation from the Tax Commission is in alignment with the Regional Transportation Plan and supportive of the FMPO's stated priorities.

The Board recommended that Mr. Wessel send a short letter to the City Council.

G. Belmont Traffic Interchange Replacement Design

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Discussion and Possible Action

The Board may consider sending a letter to ADOT requesting inclusion of sidewalks and additional capacity to this bridge replacement project.

Mr. Wessel explained that ADOT was scheduled to rehabilitate the Belmont traffic interchange, but it is now intending to replace the interchange. The FMPO would like to draft a letter to ADOT requesting adequate infrastructure for bicycles and pedestrians and the capacity to accommodate future growth.

Chair Meilbeck instructed Mr. Wessel to draft the letter to ADOT and to sign the letter by the Chair of the Board.

H. ADOT Dark Skies Lighting

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Discussion only

Staff will present the final recommendation of the Citizens' Transportation Tax Commission to the Board. The Board may take formal action now or direct staff to add formal action to a future agenda.

Mr. Wessel reviewed the issue of ADOT lightning of state interstates and the possibility of moving the lightning to align with City observatory dark skies standards. The principal issue at hand is replacing old lighting technology. ADOT should be encouraged to work with local observatories.

Public Comment was received by Steve Nelson, Lance Diskin, Barry Malpas and Anne Wittkie supporting protection of Dark Skies.

In response to public comment, Mr. McCarthy and Ms. Barotz stated that dimmable lights are an option but would require additional funds to implement.

The Board directed FMPO staff to arrange a presentation by ADOT and subsequently to draft a letter to ADOT to encourage cooperation after the presentation. Member Barotz suggested that the members of the public who spoke be invited for the ADOT presentation.

I. Legislative Update

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion Only

Staff will present the latest report from the Rural Transportation Advocacy Council. Board members may wish to provide updates on the legislative activities of their respective organizations and direct staff to prepare support material on behalf of the Board.

Mr. Wessel stated the State Vehicle License Tax and a County 1 cent transportation sales tax authority have been passed and should help better fund transportation in the State. Mr. Wessel

recommended that the Northern Arizona group reconvene to discuss a legislative agenda as it was effective in passing the two bills.

III. Closing Business

A. Staff Reports

Mr. Wessel stated that ADOT's two corridor open houses were well-attended, but the lack of presence of business owners at the Milton open house should be addressed. ITS grant opportunities include dimmable/programmable street lights. The FMPO is advocated for improvements for I-17, and the design for substantial improvements along with substantial funding should make I-17 safer and more reliable.

Member Ryan thanked Chair Meilbeck for serving. Member Barotz thanked Dusty for her service.

IV. ADJOURN

Chair Meilbeck and Member Barotz jointly adjourned the meeting at 12:45 pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on May 17, 2018 at 11:45 am in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 18th Day of May 2018.

Heather Hilson, Administrative Specialist