



City of Flagstaff

Community Development Division

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Flagstaff, AZ 86001

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www.flagstaff.az.gov

HPC

Date Received		Application to Heritage Preservation Commission		File Number	
Property Owner(s)		Title	Phone	Email	
Mailing Address			City, State, Zip		
Applicant		Title	Phone	Email	
Mailing Address			City, State, Zip		
Property Interest of Applicant(s) (Owner, contractual interest, or agent)					
Site Address			City, State, Zip		
Parcel Number(s)			Zoning District(s)		
Type of HPC Application Requested: <ul style="list-style-type: none"> <input type="checkbox"/> Historic Overlay District Designation (If new, Name: _____) <input type="checkbox"/> Landmark Overlay District Designation <input type="checkbox"/> Certificate of Appropriateness <input type="checkbox"/> Certificate of No Effect <input type="checkbox"/> Certificate of Economic Hardship <input type="checkbox"/> Cultural Resource Study Review <input type="checkbox"/> Historic Facades and Signs Grant 					
Property Information: <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No Listed on the National Register of Historic Places? (Name: _____) <input type="checkbox"/> Yes <input type="checkbox"/> No Listed on the Arizona Register of Historic Places? (Name: _____) <input type="checkbox"/> Yes <input type="checkbox"/> No Located in an existing City of Flagstaff Historic District? (Name: _____) <input type="checkbox"/> Yes <input type="checkbox"/> No Non-residential development; structure is over 50 years old at the time of application? <input type="checkbox"/> Yes <input type="checkbox"/> No Residential development; structure is pre-World War II housing? <input type="checkbox"/> Yes <input type="checkbox"/> No Subject property is undeveloped land? 					
Note: Applications which are incomplete or not accompanied by the required information will not be accepted.					
Property Owner Signature:		Date:	Applicant Signature:		Date:
For City Use					
Date Filed: _____			HPC Hearing Date: _____		
Fee Receipt #: _____			Amount: _____		Date: _____
Action by HPC: <ul style="list-style-type: none"> <input type="checkbox"/> Consent Approval by HPO <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions 			<ul style="list-style-type: none"> <input type="checkbox"/> Denied <input type="checkbox"/> Continued 		
			Staff Initial: _____		Date: _____

Summary Statement of Significance:

National Register of Historic Places documentation or a Cultural Resource Study can be submitted in lieu of completing this page to demonstrate significance (Attach additional pages as necessary).

The significance of a resource is generally based on its potential to contribute to our understanding of the past. An object, structure, site, place, or area is significant if:

- a. It is associated with events or persons in the architectural, engineering, archeological, scientific, technological, economic, agricultural, educational, social, political, military, or cultural annals of the City of Flagstaff, the State of Arizona, or the United States of America.
- b. It embodies distinctive characteristics of type, period, region, artistic values, or methods of construction, including being the oldest of its type or the best example of its type, or, if it represents the work of, or for, an important individual.
- c. A resource is generally not significant if it is less than fifty (50) years old, or, if the features, materials, patterns, and relationships that establish its significance are no longer present or no longer have integrity. The integrity of a resource is judged by how evident the general character of the significant period is, the degree to which the characteristics that define its significance are present, and the degree to which incompatible elements are reversible.

Original Construction Date:

Describe Major Alterations (Include dates and changes of use):

Describe the Significance of the Resource (In terms of a. or b., and c., above):

Source(s) of Information Used:

Describe the Level of Integrity of the Resource (Existing and proposed):

Preservation Budget Summary:

Complete this section only for consideration of Historic Facades and Sign Grants (Attach additional pages as necessary).

Construction Budget: _____

Preservation Work Budget Detail:

Item of Preservation Work:	Total Cost:	Grant Request:	Matching Funds:
Totals:			

Notes:

1. Grant request cannot exceed 50% of Project Costs.
2. Grant request cannot exceed \$10,000.
3. Grant recipient or property owner labor cannot be used as matching funds.