



City of Flagstaff
Building Safety & Code Compliance Section
211 West Aspen Avenue
Flagstaff, Arizona 86001
<https://www.flagstaff.az.gov/494/Building-Safety>

The purpose of the City of Flagstaff Video Inspection Program is to provide an alternative to in-person inspections, for eligible inspection types, including limited re-inspection of previously failed inspections. Most building-related inspections (building, electrical, mechanical, plumbing, and energy requirements) may be considered for virtual inspections at the discretion of the building inspector. For inspections deemed too complex for virtual completion, an in-person inspection must be requested by calling 928-213-2601, after the introductory message select option #1.

Examples of Eligible Projects:

- Patio Covers/Decks
- Water Heaters
- Gas Line Extension for BBQ and Fire Pits excluding service lines
- Furnace & Air Conditioning installations
- Main Line Water Repairs
- Demolitions
- Window Replacements
- Re-inspections
- Re-reroofs
- Spa Circuit

Required Equipment:

- Internet connection
- Flashlight
- Level
- Tape measure or any other tool to facilitate the inspection.
- Must have smart phone, iPad or laptop with webcam connected to WiFi or 4G wireless service.

Video Inspection Procedures:

1. Applicant, or requestor, has an active valid permit for the work.
2. The type of inspection is verified by the inspector as acceptable to be performed as a video inspection. If inspector determines type of request does not qualify for video inspection, the in-person inspection protocol will apply.
3. Requestor has smartphone or tablet and has Skype, Duo, FaceTime, Zoom or Microsoft Teams or another app or web-based site approved by Building Safety.
4. Requestor calls and requests an appointment for a video inspection with area inspector, providing the address, permit number, type of inspection requested, and email and phone contact of the requestor.
5. Inspector calls or emails requestor at agreed upon scheduled date and time.
6. Inspector and requestor join meeting on their devices and enable their video.



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7. Video inspections will begin by first showing the inspector the front of the house including house numbers. Requestor will then be instructed where to point the camera for remainder of inspection.
8. Inspector sends a copy of correction notice within 30 minutes.
9. Inspector updates Building Safety inspection records within same day as inspection.