



## Notice of Public Comment Meeting



### City of Flagstaff Water Services Division Proposed Changes to Stormwater Management Design Manual

The City of Flagstaff is proposing changes to the [Stormwater Management Design Manual](#). This will add a term **Qualified Registrant** and include defined thresholds, based on complexity, allowing the *Qualified Registrant* the ability to complete certain tasks currently requiring a Professional Engineer's seal. This meets the minimum state requirements while allowing qualified professionals to perform specific tasks that were formally limited by the City of Flagstaff to a professional engineer. Draft text changes to the Stormwater Manual are included [here](#), or by requesting a paper copy to the Stormwater Manager at 2323 N. Walgreens St. Suite 1, Flagstaff, AZ 86004 or calling (928) 213-2473. The comment period is ninety days, closing on April 30, 2021. Interested persons may file comments in writing to [Monica.rabb@flagstaffaz.gov](mailto:Monica.rabb@flagstaffaz.gov) regarding the proposed text amendments or be heard at the public comment meeting date set forth herein. Written comments must include name and address so responses can be provided.

**A public meeting soliciting comments will be held on February 25, 2021 at 4:00-5:00 pm** to review and discuss the proposed changes. In order to comply with City of Flagstaff meeting restrictions, this meeting will be held in virtual format. The link for this meeting is: <https://tinyurl.com/yytk7mf6>

A summary of the proposed modifications is noted below:

#### **CHANGED:**

- Addition of the term **Qualified Registrant** with a definition.
- An Arizona *Qualified Registrant* can prepare and seal the following for review and approval by City staff. Drainage reports for:
  - Retention facilities
  - Lateral subsurface piping connections of building roof or gutter downspouts
  - Single segment, drop inlets to retention basins
  - Retention basin outlet piping, including basin outlet orifice calculations
  - Other piping not used for peak flow conveyance and solely used for ponding drain requirements. Example – underdrains

#### **UNCHANGED:**

Drainage reports submitted to the City for review and approval shall be prepared and sealed by an Arizona *Qualified Registrant* at a minimum. An Arizona Professional Engineer (P.E.) is still required to prepare all:

- Flood Studies
- Drainage reports for detention facilities
- Application for FEMA Conditional Letters of Map Revision or Letters of Map Revision

- Public drainage facility designs
- Grading Plans when not incidental to a building

**City Council will hear these proposed text amendments to the Stormwater Management Design Manual during a Council work session on Tuesday, May 4, 2021.** At this work session, the City Council may continue discussion to a specific date or vote to accept these changes.

For further information, please contact:

Monica Rabb, Stormwater Manager  
Flagstaff Water Services  
2323 N. Walgreens St. Suite 1  
Flagstaff, Arizona 86004  
Phone: (928) 213-2473  
Email: [Monica.rabb@flagstaffaz.gov](mailto:Monica.rabb@flagstaffaz.gov)