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### Contact Us

General Phone: (928) 213-2730  
General FAX: (928) 526-3734  
Lobby Hours: M-Th 8am - 4:30pm  
 Fri 8am - 12 pm

### Maintenance Department

Staff Hours: M-Fri 7 am to 4 pm  
Work Order: (928) 213-2731  
 Leave a clear voice message with your name, address, phone # and your work order Issue.

### Housing Service Specialist—Lead

Amanda Thomas  
 Email: athomas@flagstaffaz.gov  
 Phone: (928) 779-1247

### East Flagstaff Housing Specialist

Anna Cresap  
 Email: anna.cresap@flagstaffaz.gov  
 Phone: (928) 213-2735

### Flagstaff Housing West Specialist

Jayne Wittman  
 Email: jwittman@flagstaffaz.gov  
 Phone: (928) 779-1887  
 Fax: (928) 779-5801  
 Hours: M-F 8:00 am 5:00 pm  
 (Lunch closure 1 hour)

### Assistant Housing Director

Caleb Alexander  
 Email: caleb.alexander@flagstaffaz.gov



### Job Opportunities:

Job opportunities are available in Flagstaff, here are some organizations that are hiring. Apply now!

**City of Flagstaff:** A variety of jobs posted on their website, [governmentjobs.com/careers/flagstaff](http://governmentjobs.com/careers/flagstaff), for a Administrative Specialist to Maintenance Workers, to Building Inspectors, to Equipment Operators to Wildland Fire Crew Members to many, many more.

**Nestle Purina Pet Care:** Jobs posted on their website, [nestlejobs.com/locations/flagstaff](http://nestlejobs.com/locations/flagstaff), for a Quality Assurance Technician to a Shipping & Receiving Coordinator to a Maintenance Technician to many more.

**Northern Arizona University:** Jobs posted on their website, [in.nau.edu/human-resources/](http://in.nau.edu/human-resources/), search from Staff openings, to Faculty & Administrative openings to Part-Time Faculty and Student Employment.

**Goodwill:** Hiring for Full Time and Part Time for the new location on Route 66. Stop by the Flagstaff Career Center at 4308 E. Route 66, near the west end of the mall.

### Goodwill Workshops:

Goodwill of Central & Northern AZ offers regular workshops to cover computer basics, social skills and more! If you're on a job search or seeking a promotion, these and other Goodwill One-Stop services can give you the edge you need! Register by calling (928) 556-5096 or visit [goodwillaz.org](http://goodwillaz.org)

### Poster Contest: "What Home Means to Me"

The "What Home Means to Me" poster contest is for youth, Kindergarten through Grade 12, who live in affordable & assisted housing. The contest is sponsored by the National Association of Housing and Redevelopment Officials (NAHRO). Posters are due to the Siler location, Friday May 20, 2022 by 12:00 PM. Posters will be judged by the three age groups, the top three selected will be sent to AZ NAHRO office by June 3, 2022, those will be judged and the top three from AZ will be sent to the National NAHRO by August 5, 2022. Grand prize winner will receive an iPad, framed copy of their original artwork, & a trip with one legal guardian to Washington D.C. Contest Entry Rules are available at [Brannen & Siler Front Desk](#).

## Join the Board of Commissioners

The City of Flagstaff Housing Authority Board of Commissioners has open seats specifically for program participants! Board meetings are 1-2 hours on the third Thursday of the month, starting at 10:00 am.

Meetings are presently held online via Microsoft Teams (technical assistance is available as needed). Serve your community, mark off volunteer hours, and represent resident concerns by joining the Board!

To learn more and apply, visit [flagstaff.az.gov/994](http://flagstaff.az.gov/994). Computers are also available to apply at 3481 North Fanning Drive during business hours.

## Join the Resident Advisory Board

### Have a Say in the future of the Housing Authority!

Each year the Housing Authority must submit a Five Year Plan or update, along with the Five Year Capital Plan. These plans guide policy, programming, repairs, updates to homes and grounds. The Resident Advisory Board reviews these and provides input to ensure that Resident needs are best being met. The time commitment is small, and all contact is done via email or mail unless a meeting is requested. **Your input is needed!** If interested, contact your Housing Service Specialist, or Caleb Alexander or Kurt Aldinger by email at [kaldinger@flagstaffaz.gov](mailto:kaldinger@flagstaffaz.gov).

## Maintenance Notice: Reasonable Accommodation

Requesting yard care or snow removal by Maintenance is a Reasonable Accommodation (RA). Reasonable Accommodations require verification from a Health Professional. Reasonable Accommodation forms are available at [flagstaff.az.gov/DocumentCenter/View/63809](http://flagstaff.az.gov/DocumentCenter/View/63809) and at the office of your housing specialist. This process can take time; if you are concerned that you are not able to address yard care and snow removal as described in your lease, start the process now!

## Maintenance Reminders

**Report work orders by calling 928-213-2731. Leave a message with your Name, Phone Number, Address and your work order issues.** Many mobile phones will block unfamiliar phone numbers. To ensure communication, residents are encouraged to save the phone number in their contacts.

## CFHA Reminders

Tips for succeeding with Public Housing.

- Save phone number/email for your Housing Service Specialist (HSS), listed on front page.
  - Speak directly to your HSS. Your HSS is the most familiar with your file and can make changes.
  - Report any Changes (in writing), to your household within **10 calendar days**. Do not wait!
    - \* **Report using a change report form**; forms located outside main door at both Brannen & Siler and when the lobby is open, you will find it by the water fountain, inside the Siler office location.
    - \* **Send by email**; include your Full Name, Address, Phone number, and last four of Social Security Number. Attach supporting documents, do not screen shot. Screen shot documents do not print clearly.
    - \* **Include supporting documents** if you have it, for example a New Job Acceptance letter or a Job Termination letter. Increase/Decrease in any type of benefits your household receives. IF you can't bring in the supporting docs within 10 days, submit the change report.
  - Read your letters; front and back, they will identify appointments, documents to gather, and more.
  - Pay attention to scheduled meetings; set reminders if you need to. If you're ten minutes late or more, there is no guarantee you will be seen.
  - Fill out paperwork completely, do not leave blanks.
  - Incomplete 'packets' for Annual Recertification will be returned until complete.
  - Ensure your HSS has the current phone number and/or email to contact you immediately.
- Computers & Printers are available in the lobby at the Siler location, 3481 N Fanning Drive for you to print requested documents. Brannen Homes & Scattered Sites residents can use the computer & printer but will submit documents to their location.
- ◆ Rent is due the 1st business day of the month
  - ◆ Late fee of \$25 is applied at 8:00 AM on the 6th business day of the month: May 9, June 8, etc.
  - ◆ Use blue or black pens only. Do not use pencil or colored pens.
  - ◆ Print your name and address clearly, help us apply your rent payment correctly to your household.
  - ◆ Keep all Money Order **Receipts**, do not include with your payment/rent.
  - ◆ Only complete payments will be accepted, this includes Maintenance Charges that have posted.



3330 E. Elder Drive www.tynkertopia.org 928-326-3400

**Tynkertopia**, is a fun and engaging educational community center located within the Siler Homes community. We also provide **after school homework help**. Please come and visit Tynkertopia to see our welcoming and exciting space.

Hours: Tuesday - Friday: 12 PM - 5:30 PM  
Saturday: 9 AM - 5 PM.  
Please call 928-326-3400 to register, or visit in person.

### Recipe: Healthy Pasta Primavera

Prep: 20 minutes, Cook: 20 minutes, Servings: 4

#### Ingredients

- 2 cups whole grain penne pasta
- 1 tablespoon olive oil
- 1/2 cup chopped onion
- 2 cups sliced fresh mushrooms
- 1 pound asparagus, trimmed & cut into 2-inch pieces
- 1 small yellow squash, halved lengthwise and sliced
- 2 cups cherry tomatoes, halved
- 1/2 cup shredded carrot
- 2 cloves garlic, minced
- 1 tablespoon chopped fresh oregano
- 1/2 teaspoon ground black pepper
- 1/4 teaspoon salt
- 1/8 teaspoon red pepper flakes
- 1/2 cup freshly grated Parmesan cheese
- Lemon wedges



#### Directions

- 1) Bring a large pot of lightly salted water to a boil.
- 2) Add penne and cook, stirring occasionally, until tender yet firm to the bite, about 11 minutes.
- 3) Heat oil in an extra-large skillet over medium-high heat. Add onion; cook until softened, 2 to 3 mins.
- 4) Add asparagus, mushrooms, and squash; cook until just tender, about 5 minutes.
- 5) Add tomatoes, carrot, garlic, oregano, black pepper, salt and red pepper flakes; Cook until tomatoes begin to soften, about 1 minute.
- 6) Drain penne; stir into vegetable mixture along with 1/4 cup Parmesan cheese.
- 7) Top servings with remaining cheese & serve with a lemon wedge.

[Source: allrecipes.com/recipe/](https://www.allrecipes.com/recipe/)

### Kids' STEAM Corner: Homemade Barometer!

A weather project—Build a barometer from common items and make weather observations!



A barometer is a meteorological tool that measures air pressure. Basically, it's a scale for the sky, and it's useful for predicting future weather. This is a quick and fun project and you can use your barometer to make measurements over the next few days.

Decreasing pressure may mean that clouds, rain or storms are on the way.

Increasing pressure might mean that clear, sunny weather is on the way.

Compare your observations to the weather outside!

#### Supplies

- 1 - open top jar or can
- 1 - straw
- 1 - balloon
- 1 - notecard or piece of paper or empty box, like a cereal box or shoe box
- 1 - rubber band, large enough to fit twice around top of jar or can.
- ◆ Tape, scissors and a pencil.
- ◆ Notebook to record your barometer reading with the local airport reading.

Flagstaff Pulliam Airport Link: [7-Day Forecast 35.2N 111.65W \(weather.gov\)](https://forecast.weather.gov/7-Day_Forecast_35.2N_111.65W) (<https://forecast.weather.gov>)

#### Directions:

**Watch the YouTube video of how to build a barometer, in less than 5 minutes!!**

Source: by Michael Erb, Assistant Research Professor  
<https://www.youtube.com/watch?v=BWukXyqMUoI>






# Your Story Could be Featured in Next Month's Newsletter!

If you have news of accomplishments, original artwork, poetry, community group news, recipes, or if you just want to see something specific on the next newsletter, we want to hear from you! Drop off a letter at the Siler Homes office or send an email to [housing@flagstaffaz.gov](mailto:housing@flagstaffaz.gov).

Bulk trash pickup should be placed curbside by 6:00 am on the Monday of your collection week.

## May 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<b>Trash Pickup</b> Crestview and Cedar	<b>Trash Pickup</b> All Sunnyside Scattered Sites <b>Recycling Pickup</b> Brannen and Verde	<b>Trash Pickup</b> Siler, Brannen, Steves, Alta Vista, Lockett, and Verde	<b>Recycling Pickup</b> Cedar and Crestview	<b>Recycling Pickup</b> Siler, Lockett, Alta Vista, Steves, and all Sunnyside Scattered Sites
<b>May 2</b> <b>Rent Due</b> <b>May 1st</b>	3 <b>Bulky Trash Pickup</b> <b>May 2nd:</b> Crestview, & Cedar	4 <b>Brannen Office Closed</b> starting May 4th to May 9th. Rent will be processed daily.  →	5	6
9 <b>Late Rent Fees</b> <b>Applied at 8 AM,</b> <b>Notices Sent.</b>	10 <b>Bulky Trash Pickup</b> <b>May 9th:</b> Siler, Greenlaw, & Scattered Sites	11	12	13 
16 <b>Last day to turn in</b> <b>Annual Recert.</b> <b>Packets for August</b> <b>by 8:00 am</b>	17	18	19 Board of Commissioners Meeting at 10AM via Zoom.	20 <b>Last Day to Pay April</b> <b>Rent to Avoid Court</b> <b>Action by 8:00 AM</b>
23 <b>Bulky Trash Pickup:</b> Brannen & Verde	24	25 <b>Last day to report</b> <b>changes to insure</b> <b>rent decrease by</b> <b>8:00 AM.</b>	26  Last Day of FUSD School	27  Graduation Day for FUSD!
30 <b>All City Offices Closed</b> <b>Memorial Day</b>  	31	June 1	June 2  	June 3

### June Rent Dates

Late fees applied: By 8:00 am on Wednesday, June 8th  
Last day to pay previous month's rent to avoid court action:  
 By 8:00 am on Wednesday, June 22nd

