



**ARIZONA DEPARTMENT
OF
ENVIRONMENTAL QUALITY**



AZPDES SMALL MS4 ANNUAL REPORT

LTF ID #: 92125

Report #: 72812

Phoenix Office

1110 W.Washington Street . Phoenix, AZ 85007
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Southern Regional Office

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www.azdeq.gov

AZPDES SMALL MS4 ANNUAL REPORT - SUMMARY

Company:

Name: FLAGSTAFF UTILITIES DIVISION

Question: Which permit/registration/certificate is this report for?

Answer: 11/29/2021 - 06/30/2022

Question: Did you assess and evaluate the Stormwater Management Program (SWMP) as part of preparing the Annual Report, per permit Section 4.0?

Answer: Yes

Question: Did you have another entity implement control measures on behalf of the MS4 per permit Section 6.0(2)? If Yes, identify the entity and give a brief explanation of their involvement.

Answer: No

Question: Did you provide outreach and education to the public on the stormwater program issues and requirements, per permit Section 6.1(1)?

Answer: Yes

Identify the target group for outreach and education:

Schools

Identify the topic(s) for the target group:

Potential impacts of animal waste on water quality and the need to clean up and properly dispose of pet waste to minimize runoff of pollutants in stormwater

Community activities (monitoring programs, environmental protection organization activities, etc.)

Describe how the message was conveyed to the target group:

School events for students and outreach events on animal wastes

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Describe measures/methods used to assess the effectiveness of the message conveyed to the target group:

Record attendance of events

Identify the target group for outreach and education:

General Public

Identify the topic(s) for the target group:

Stormwater runoff issues and residential stormwater management practices

Potential impacts of animal waste on water quality and the need to clean up and properly dispose of pet waste to minimize runoff of pollutants in stormwater

Installation of catch basin markers or stenciling of storm sewer inlets to minimize illicit discharges and illegal dumping to storm sewer system

Proper management and disposal of used oil

Community activities (monitoring programs, environmental protection organization activities, etc.)

Describe how the message was conveyed to the target group:

Community outreach events. Videos posted on website, Facebook and Youtube.

Describe measures/methods used to assess the effectiveness of the message conveyed to the target group:

Record attendance at events Record views of videos

Question: Did you provide outreach and education to the public on the stormwater program issues and requirements, per permit Section 6.1(2)?

Answer: Yes

Identify the target group for outreach and education:

Construction Site Operators

Identify the topic(s) for the target group:

Planning ordinances and grading and drainage design standards for stormwater management in new developments and significant redevelopments

Municipal stormwater requirements and stormwater management practices for construction sites

Illicit discharges and proper management of non-stormwater discharges

Stormwater management practices, pollution prevention plans, and facility maintenance procedures

Describe how the message was conveyed to the target group:

Thru plan review, site plans are required. The stormwater inspector educates operators when he conducts inspections

Describe measures/methods used to assess the effectiveness of the message conveyed to the target group:

Number of plans reviewed

Question: Did you post the SWMP and the current Annual Report on your website, per permit Section 6.2(1)?

Answer: Yes

Upload the SWMP.

File Name: Stormwater Management Plan.pdf

Question: Did you provide and publicize a reporting system to facilitate and track public reporting of spills, discharges and/or dumping to the MS4 on a continuous basis, per permit Section 6.2(4)?

Answer: No

Please explain why this requirement was not met: We only had two reportable incidents last year. We have a system that is internal, but not publicized or on a continuous basis. We have not yet developed a mechanism for tracking on a continuous basis due to cost and need (only two incidents last year).

Question: Provide a narrative description of the status of the storm sewer mapping, per permit Section 6.3(1).

Answer: Storm sewer is mapped in a GIS database. If any discrepancies are observed, changes are made to the GIS mapping.

Question: Did you establish an ordinance or other regulatory mechanism for enforcement procedures of the Illicit Discharge Detection & Elimination (IDDE) Program, per permit Section 6.3(2)?

Answer: Yes

What is the citation of the ordinance or other regulatory mechanism to prohibit non-stormwater discharges into the MS4?

Flagstaff City Code 12-03-001-0007 DISCHARGE PROHIBITIONS

Question: Did you establish or update the Statement of IDDE Program Responsibilities, per permit Section 6.3(3)?

Answer: Yes

Provide IDDE activities in a tabular format, per permit Section 6.3(4).

File Name: MS4_IDDE_Reporting_Template.xlsx

Question: Did you visually monitor at least 20% of all outfalls during the permit year, per permit Section 6.3(7)?

Answer: Yes

Question: Did you identify indicators of IDDE Program progress or success, per permit Section 6.3(8)?

Answer: Yes

Question: Did you provide annual staff training, per permit Section 6.3(9)?

Answer: Yes

How many staff attended?: 90

What was the topic?: Preventing pollutants and contaminants from making it to the MS4.

Question: Did you establish an ordinance or other regulatory mechanism for

enforcement procedures of the Construction Activity Stormwater Runoff Control Program, per permit Section 6.4(2)(a)?

Answer: Yes

What is the citation of the ordinance or other regulatory mechanism to prohibit non-stormwater discharges into the MS4?

Flagstaff City Code 12-03-001-0007 DISCHARGE PROHIBITIONS

Question: Did you implement a construction site inventory, per permit Section 6.4(2)(b)?

Answer: Yes

Question: Did you develop written procedures for site plan review, per permit Section 6.4(2)(c)?

Answer: Yes

Question: Did you implement written procedures for site inspections and enforcement control measures, per permit Section 6.4(2)(f)?

Answer: Yes

How many construction site inspections were done?: 911

How many follow-up actions were necessary (re-inspection, enforcement actions)?: 2

Question: Did you develop and implement an educational program focused on erosion and sediment control for construction operators, per permit Section 6.4(2)(h)?

Answer: Yes

Question: Did you develop and implement a program requiring construction operators to control wastes from their sites, per permit Section 6.4(2)(i)?

Answer: Yes

Question: Did you implement procedures to receive and act on information submitted by the public (complaints), per permit Section 6.4(4)?

Answer: Yes

Question: Did you implement a program that includes a combination of structural and non-structural BMPs, per permit Section 6.5(1)?

Answer: Yes

Question: Did you establish an ordinance or other regulatory mechanism for enforcement procedures of the Post-Construction Stormwater Management, per permit Section 6.5(2)?

Answer: Yes

What is the citation for the ordinance or other regulatory mechanism to address post-construction runoff from new development and redevelopment projects?

Flagstaff City Code 12-03-001-0015 ENFORCEMENT And the Low Impact Development plan

Question: Did you implement a program to prevent or minimize impacts to water quality from stormwater runoff of new development and redevelopment sites, per permit Section 6.5(2)?

Answer: Yes

Question: Did you implement procedures for site plan review, per permit Section 6.5(3)?

Answer: Yes

Question: Did you implement an inventory of post construction site structural stormwater control measures installed within the MS4, per permit Section 6.5(4)?

Answer: Yes

Question: Did you implement a program to ensure the long-term operation and maintenance of post construction BMPs, per permit Section 6.5(5)?

Answer: Yes

Question: Did you implement a program to reduce or eliminate discharges of pollutants from municipal streets, facilities, yards, etc., per permit Section 6.6(1)?

Answer: Yes

Question: Did you implement a program to ensure the long-term operation and maintenance of stormwater BMPs, per permit Section 6.6(2)?

Answer: Yes

Question: Did you develop an inventory of facilities, prioritized based on their risk of discharging non-stormwater, per permit Section 6.6(2)(a)?

Answer: Yes

Question: Did you implement an inspection schedule for prioritized facilities, per permit Section 6.6(2)(c)?

Answer: Yes

Question: Did you implement an annual training program for staff that incorporates pollution prevention and good housekeeping techniques, per permit Section 6.6(2)(f)?

Answer: Yes

How many staff attended?: 90

What was the topic?: Preventing contaminant and pollutants from making their way to a waterway

Question: Did you develop maintenance activities, schedules and long-term inspections to reduce floatables, trash and other pollutants from the MS4, per permit Section 6.6(2)(g)?

Answer: Yes

Question: Does the MS4 discharge to a not-attaining water, impaired water, or an Outstanding Arizona Water (OAW)?

Answer: No

CERTIFICATION OF SUBMISSION

STEVE CAMP

You validated your identity by answering your personal security question and password on myDEQ at **04:47 PM** on **09/30/2022**. At this time, you certified the summary information above by checking that you agreed to the following statement:

Pursuant to A.R.S. § 41-1030:

(1) ADEQ shall not base a licensing decision, in whole or in part, on a requirement or condition not specifically authorized by statute or rule. General authority in a statute does not authorize a requirement or condition unless a rule is made pursuant to it that specifically authorizes the requirement or condition.

(2) Prohibited licensing decisions may be challenged in a private civil action. Relief may be awarded to the prevailing party against ADEQ, including reasonable attorney fees, damages, and all fees associated with the license application.

(3) ADEQ employees may not intentionally or knowingly violate the requirement for specific licensing authority. Violation is cause for disciplinary action or dismissal, pursuant to ADEQ's adopted personnel policy. ADEQ employees are still afforded the immunity in A.R.S. §§ 12-821.01 and 12-820.02.

Certify your submission:

By checking this box I certify under penalty of law that this submittal was prepared by me, or under my direction or supervision of personnel appropriately qualified to properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I understand that all information submitted to ADEQ is public record unless otherwise identified by law as confidential. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

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