



# City of Flagstaff Water Conservation Commercial Rebate Application & Agreement

Valid for projects completed July 1 2023- June 30 2024



## Applicant details: (please print clearly)

Name of Business: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

City Account Number(s): \_\_\_\_\_

## Address of Conversion Location:

## Mailing address (if different):

Street: \_\_\_\_\_

Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

## Project Type:

HOA, Apartments, Mobile Home Park, Commercial, Institutional, Industrial:

Multiple Property  
Locations for this project?

## Application Type (select one):

Menu Item      Number of Fixtures \_\_\_\_\_

Customized Item

Technology: \_\_\_\_\_

Technology: \_\_\_\_\_

### MENU OPTIONS:

Water Conservation Fixture	Rebate	Water Savings
High Efficiency Sink Aerator (Bathroom: 0.5 gpm; Kitchen 2.2 gpm)	FREE	700 gallons/year
High Efficiency Showerhead (1.5 gpm)	FREE	2,700 gallons/year
Pre-Rinse Spray Valve (1.28 gpm)	FREE	7,000 gallons/year
Commercial Toilet (1.28 gal/flush)	\$86 or 50% of project cost	1,650 gallons/year
Hotel Toilet (1.28 gal/flush)	\$158 or 50% of project cost	3,020 gallons/year
Commercial Urinal (0.125 gal/flush)	\$157 or 50% of project cost	3,015 gallons/year

### CUSTOMIZED OPTIONS:

Customized Rebate Amount	Water Savings
\$0.05/gallon saved or 50% of the project cost	Dependent on project

## Important Notes:

Applicants intending to replace more than 10 fixtures must participate in a pre-\_\_\_\_\_ before starting a project. All projects must be completed within 1 calendar year of start of project.

## How did you hear about this program?

Submit your application via email at [SaveWater@flagstaffaz.gov](mailto:SaveWater@flagstaffaz.gov) or by mail to the address below

*I certify that I am the property owner or the owner's representative. I understand and agree to program's conditions, as stated on the back of this form.*

Applicant signs here: \_\_\_\_\_ Date: \_\_\_\_\_

City of Flagstaff Water Conservation Program  
Mailing Address: 2323 N Walgreens St, Suite 1, Flagstaff AZ 86004  
(928) 213-2116 ~ [savewater@flagstaffaz.gov](mailto:savewater@flagstaffaz.gov) ~ [@flagstaffwater](https://www.flagstaffwater.com)  
[www.flagstaffaz.gov/savewater](http://www.flagstaffaz.gov/savewater)

# Commercial Rebate Program Conditions and Guidelines

## How it Works:

Choose from a pre-approved list of devices (the menu options) with predictable savings and defined monetary incentives. You will receive either a rebate based on the values outlined or 50% of the actual product cost, whichever is less. Water Conservation staff will review customized projects for items not listed on the menu.

## Eligibility:

- Applicant must be the property owner or a representative of the property owner.
- Applicant must have an active water account with the City of Flagstaff.
- Water Conservation Staff must deem the project within the scope of the existing business process – conversion cannot be a change in the business type or product type.

## Technical Requirements:

- Menu Items Rebates: All projects with menu items are capped at 50% of the product costs, excluding labor, tax, shipping, or other costs, OR the outlined rebate value in the table, whichever is less.
- If applicant wants to purchase own "FREE" items (must be WaterSense certified), Water Conservation will rebate these items at the prices listed below:
  - Aerators: \$0.67; Showerheads: \$4.00; Pre-Rinse Spray Valves: \$24.00
- Customized Project Rebates: For items not listed on the pre-approved menu above, Water Conservation Staff will review applications on a case-by-case basis. All projects will be capped at 50% of the actual product costs (excluding labor, tax, shipping, and other costs) OR a rebate rate of \$0.05/gallon of water saved, whichever is less.
  - Half the amount of rebate money will be paid after these 4 criteria are met:
    - Inspection of the devices to be retrofitted
    - Discussion about anticipated water savings with the business
    - Receipt of the Application and W-9 Form
    - Receipt of the invoice or proof of payment
  - The remaining half of the payment will be made after a 6-month performance review and demonstrated water savings
- Projects must be sustained for at least 5 years or transfer of property title, whichever comes first. If the equipment requires replacement prior to 5 years, it must be replaced with equipment of equal or greater water efficiency.

## Terms of the Commercial Rebate Program:

- For projects replacing over 10 fixtures, applicants participate in a pre-inspection.
- All converted devices must be WaterSense certified models.
- Applications will be accepted or rejected in writing and applications may be rejected subject to availability of funds.
- The project must be completed within one calendar year.
- An applicant may apply multiple years on a rotating basis.
- Upon project completion, Water Conservation Staff will conduct a final inspection.
- The applicant is responsible for complying with all laws, policies, codes, and ordinances that may apply to construction and device replacement.
- Rebates may be considered taxable income; therefore, every applicant must provide a current W-9 form prior to receiving the rebate.

